



Friends of Ryelands – Annual General Meeting **Wednesdays 19th September 2018**

Chaired by: Georgie Fellows
Minutes: Michelle Davis

Welcome/Introduction

Georgie thanked everyone for attending, it was great to see so many new faces. She began by confirming that FOR are a Registered Charity with 2 primary goals :

1. To raise much needed funds for the school
2. To promote Community and a feeling of belonging

Georgie confirmed that she had been Chair for the past 12 months.

Review of the past 12 months

FOR have carried out various fund raising activities including Fayres, a Quiz Night, swing Night, tuck shops, Christmas cards, mufti days etc.

£4,000 was raised with the assistance of a £1,000 private donation and £300 cheque from Aviva Community Fund. This was added to money already raised in previous years and we were able to make a donation to the school of £10,000 to pay for improvements to the Infant Playground.

Conscious that the money is only benefitting the infants we also gave every class £75.00 for the teachers to use that the whole class would benefit from. This money was used for things such as crafts & paints, wet play games or put towards school trips to reduce costs etc

What Next : Phase 2 of the Infant Playground

Full details of everything was provided in the attached **End of Year Newsletter**

Constitution

Georgie confirmed that it came to light last year that the constitution in place required updating. It was decided to adopt the Parentkind (PTA guidelines website) standard constitution. This was formally adopted by Friends of Ryelands at the meeting, signed by the chair and witnessed by the vice chair.

The fundamental principles that we follow are outlined in the **Handouts**

Election of 2018/2019 Committee

Georgie began by thanking all current Committee Members and those that had decided to step down as well as Louise for being our school liaison. She confirmed that although everyone on the Mailing List will be kept informed about FOR and that their input and support was important, to ensure decisions are made quickly and efficiently 'voting' will be restricted to 14 key people – 6 Committee Members with roles and 8 'general' Committee Members.

She then asked if anyone would like to put themselves forward for a role within FOR and the following was agreed.

Role	Outgoing	Incoming
Chair	Georgie Fellows	Georgie Fellows
Vice Chair	Michelle Davis	Michelle Davis
Secretary	Ritchie Lamy	Ritchie Lamy
Vice Secretary	Hanaa Ennis	Telisha Gardiner
Treasurer	Sakina Culverwell	Vanessa Messer
Vice Treasurer	Caroline Legg	Sakina Culverwell

General Committee Members :

1. Brenda Cheeseman
2. Chloe Edwards
3. Nicola Jackson
4. Anthony Fernandez
5. Joanna Armstrong
6. Janet McCormack
7. Anna Anscombe
8. George Gomeze

Previously we have had set Playground Communication Reps, Brenda has confirmed that she would be happy to assist with this. All FOR members can assist with communication going forward. Michelle & Telisha can look into second hand School Uniform.

Chloe is also happy to continue to assist with Advertising.

Forthcoming Events

We have 3 events planned and need to start getting things arranged for these. They are: School disco, Dinners and Darts evening and the Christmas Fayre.

It is likely that a Project Manager will be agreed and appointed for each future event as this has worked well in the past. This helps to ensure that one person is in overall control although they will at all times be supported by the FOR members.

AOB

Future Meetings : will be held approximately every 6 weeks rotating between a daytime (9.00am) Meeting at the School and an evening (8pm) in the local area. In between these we will be kept updated by WhatsApp and Email.

Special separate Meetings may also be arranged for specific events to get updates and agree plans of action.

Facebook : We are on Facebook, please join.

Talking about FOR : Please let other parents know about us and what we are trying to achieve. The more interest we have the better. Please invite people to events, we need attendance as well as help planning and running events.

Christmas : We will shortly be putting together a letter to be sent to Organisations and Companies requesting donations for our Christmas Fayre (raffle). If you can help with this please let us know.

Ideas : are always welcome.

Thank you : from Mr Lillo to all who have attended and continue to be involved in FOR. This truly does benefit all children.