



NURSERY WAITING LIST APPLICATION

Term intake January, Easter, September

The term after your child's third birthday is when we would look to offer a placement if available

Welcome to Oasis Academy Ryelands. All schools are required by law to keep on record details of children admitted; we should therefore be grateful if you would complete this form in BLOCK CAPITALS.

The Academy is part of Oasis Community Learning (OCL). OCL collects and processes personal data. Personal data is any information that can lead to the identification of a specific individual.

Data we collect relates to various groups of data subjects (i.e., individuals) including parents, carers, students, siblings, our employees, volunteers, and others involved in the life of the Academy. Data is collected for a variety of purposes including our legal and educational obligations, as well as statistical reporting. Some personal information we process is required to meet these obligations, whilst other information we process requires the specific consent of the individual and is optional and these circumstances are clearly indicated where relevant. The data is retained and managed in accordance with the OCL Data Protection and associated policies. More information about the processing of data within OCL can be found on the Academy and OCL websites within the Privacy Notice or can be obtained by contacting the Academy directly.

Student Details

A COPY OF YOUR CHILD'S FULL BIRTH CERTIFICATE AND PROOF OF YOUR ADDRESS WILL BE REQUIRED WHEN HANDING IN THIS DOCUMENT

Legal Surname		Preferred Surname <i>If different</i>	
Forename/s		Preferred Forename <i>If different</i>	
Date of Birth		Gender	
Address			
Post Code			

Siblings Please provide details of any siblings that already attend the academy:

Forename	
Surname	
Age	
Forename	
Surname	
Age	

Preferred Session: To claim the 30-hour entitlement you will be asked for your Entitlement code and National insurance number. Please ensure you have this information on your child's first day.

		<i>Please tick</i>
Morning 8.30am – 11.30am	15 hours	
Afternoon 12.30pm – 3.30pm	15 hours	
Full time 8.30am – 3.30pm	30 hours + £25.00 per week Parent to provide Packed Lunch	
Full Time with no Entitlement for 30hours	15 hours entitled 15 hours no entitlement @ £125 Parent to provide Packed Lunch	
Lunch Club £5.00 a day	11.30am - 12.30pm	

Parental Contact Details

Full Name	
Relationship to student	
Home Address	
Home telephone number	
Mobile number	
Email address	
Place Of Work	
Job Title	

LOOKED AFTER CHILDREN

Is the named child in public care (e.g., resident with a foster carer or in a children's home)?

If yes, please provide the following details:

Name of Assigned Social Worker	
Local Authority	
Contact Number	
Date on which the child took up residence at the address quoted above	

SPECIAL CASE PRIORITY/OTHER AGENCIES INVOLVED

Speech & Language, Social Services etc If there are any special reasons which make your child's admission to the above Nursery particularly desirable, please outline them below. You should include any medical, social, or educational issues or any other relevant information. (Please attach separate sheet if necessary).

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Consent for Data Protection By providing the information in the consent section of this form you give permission for OCL to use the information for the purposes specified. OCL will not use this information for the other purposes or pass the information to other organisations without seeking further permissions from you, or unless we are legally compelled to do so.

You can choose to withdraw this consent at any time by contacting the Academy on: Email: office@oasisryelands.org Address: Oasis Academy Ryelands, Oakley Road, South Norwood, London, SE25 4XG

We seek to refresh this consent from time to time to ensure that you are still happy for us to process this information. If we do not get consent within three years of the date of this consent, then we will delete this data.

Signed:
Print:
Date:

THIS FORM SHOULD BE COMPLETED AND RETURNED TO THE SCHOOL OFFICE